

Affordable Housing/ Homeless Services Consultant RFQ

Bidder's Conference
March 16, 2026



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RFQ Information

- Alameda County HCD seeks applications from consultants to assist with HCD's homeless and affordable housing work within the Core Service Areas
- Core Service Areas
 - Housing Finance
 - Asset Management
 - Homeless/ Housing Policy & Programs



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RFQ Information

Housing Finance

- Local Government Project Management for multifamily affordable housing finance
 - **Project Manager**
 - Underwriting analyses aligned with County policies and procedures, financial risk and feasibility
 - Application management, approval and loan closings
 - Provide technical assistance to applicants, developers or owners, and program administrators
 - **Third Party Construction & Labor Compliance Monitoring**
 - Monitor and report on compliance with Davis-Bacon federal prevailing wage requirements
 - Monthly reporting including findings, deficiencies and recommendations for correction
 - Conduct jobsite audits and worker interviews
 - Conduct construction conferences related to compliance with laws and regulations



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RFQ Information

Asset Management

- **Loan Compliance Monitoring**
 - Financials, occupancy, budgets, annual compliance, etc.
 - Develop compliance reports
 - Collaborate on refinement of existing monitoring protocols and systems
- **Physical Inspections**
 - Physical inspections of 300 units
 - In accordance with HUD's NSPIRE, HQS, and UPCS standards



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RFQ Information

Homeless/ Housing Policy & Programs

- **Program and Procurement**
 - Support RFP/Q procurements process
- **Social Media, Marketing & Translation Services**
 - Multilingual marketing
 - Review and suggest improvement for current strategies and platforms
- **Salesforce Data Migration**
 - Data assessment, migration, validation, debugging, and Salesforce configuration
 - Support Salesforce configuration updates
 - Document migration methods, data mappings, validation outcomes



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RFQ Timeline

Date	Event
3/9/2026	RFQ Release
3/16/2026	Bidders Conference
3/16/2026	Deadline for Submission of Questions
3/18/2026	HCD Issues FAQ Document
3/25/2026	Response Submission Deadline
3/27/2026	Response Review Scoring
4/3/2026	Notice of Recommendation to Award/ Non-Award
4/10/2026	Deadline for Submission of Appeals
June 2026	Recommendation to BOS for contract approval
June 2026	Contract Start Date



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Evaluation Criteria

- Depth of relevant professional experience
 - Demonstrate 5 years of relevant experience doing the relevant work within the past 10 years
- Quality of writing sample
 - Demonstrate understanding of services applying for
- Quality of references
- Demonstrate experience working with similar public agencies



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Application Submission Instructions

- Submit electronic copy to HCDRFP@acgov.org
- Complete Exhibit A
 - Additional information on writing samples can be found in Section 10 of the RFQ
- Complete Exhibit B



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Questions

- All questions should be submitted in writing no later than 5pm today, 3/16/26 to HCDRFP@acgov.org
- HCD will issue an FAQ on 3/18/26



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